



Position: General Manager, Rosemead House Hotel and Suites

Location: Rosemead House Hotel, Saxe Point, BC

Salary: \$110,000 - \$160,000 Annually

JOB SUMMARY:

Rosemead House, a new luxury boutique hotel set to open in late 2024 or early 2025, is looking for an experienced and innovative General Manager to lead the launch and operations of this prestigious property. This is a unique opportunity to oversee all aspects of a 41-room luxury hotel suites from its inception. The ideal candidate will have at least 7 years of experience in high-end hospitality management, with a strong understanding of the challenges and objectives involved in opening and managing a start-up hotel. The General Manager will be responsible for driving operational excellence, creating a memorable guest experience, building a dedicated team, and ensuring financial and brand success from the ground up.

KEY RESPONSIBILITIES:

Pre-Opening Planning:

- Work closely with ownership and the hospitality team to execute a successful launch strategy, including staffing, vendor selection and operational setup.

Team Recruitment & Leadership:

- Hire, train, and develop a high-performing team across all departments.
- Build a culture of excellence that aligns with Rosemead House's vision as a luxury brand.
- Be detail-oriented and people-focused, with substantial experience managing teams from varied backgrounds.
- Demonstrate a deep understanding of the hotel's organizational structure, including the recruitment and training needs necessary to build and lead a high-performing team.
- Lead by example, developing, mentoring, and inspiring hotel staff to meet cultural, operational, and revenue objectives.

Operational Management:

- Oversee day-to-day hotel operations, ensuring all areas function smoothly and that standards of luxury service are consistently met.
- Develop and refine procedures tailored to a start-up environment.
- Possess comprehensive knowledge of financial, human resources, legal, administrative, operational, and sales & marketing functions as they relate to hospitality management.
- Effectively manage hospitality partnerships and operational activities to drive results and achieve the hotel's strategic goals.
- Build and maintain business relationships within the hospitality industry by actively participating in civic and trade associations, conferences, and events that promote professional growth and industry knowledge.
- Foster regular and proactive communication with a diverse range of stakeholders, maintaining strong engagement with both internal teams and external partners.

Guest Experience:

- Create an exceptional guest experience by delivering personalized, high-quality service from the outset. Establish the hotel's reputation as a premier destination in the luxury market both nationally and internationally.

Financial Oversight:

- Manage pre-opening and ongoing budgets, ensuring operational efficiency and profitability. Monitor financial performance and make strategic adjustments as needed.

Sales & Marketing Collaboration:

- Work closely with sales and marketing team to drive brand awareness and achieve target occupancy levels.
- Develop strategies to attract high-end clientele.
- Identify, engage, and establish partnerships with targeted companies and key stakeholders to promote the Rosemead House brand.
- Promote and uphold the Janevca/Rosemead brand, protecting and enhancing its reputation and overall value both internally and within the market.

Compliance & Safety:

- Ensure all legal, health, safety, and industry regulations are met, both pre-opening and on an ongoing basis.

Property Management:

- Ensure the hotel's facilities and infrastructure are maintained at the highest level from day one.

Qualifications:

- Minimum 7 years of experience in hotel management, ideally with luxury or boutique hotels. Experience in opening or working with a start-up hotel is a strong asset.
- Exhibit personal attributes such as being results-driven, an analytical thinker, detail-oriented, and energetic.
- Proven success in building and managing operational teams and a clear understanding of pre-opening processes.
- Strong financial and business acumen, including experience in budgeting, forecasting, and financial planning.
- Exceptional interpersonal, communication, and leadership skills to motivate teams and build strong guest relationships.
- Ability to develop and implement strategic plans for launching and operating a new hotel.
- Experience collaborating with sales and marketing teams to drive brand and revenue growth.
- Bachelor's degree in Hospitality Management preferred.

To Apply: Please submit your resume and cover letter detailing your experience in luxury hotel management and your interest in leading the opening of Rosemead House Hotel to careers@aragon.ca.

This role provides a rare opportunity to shape and lead the operations of a premier luxury hotel from its opening, ensuring Rosemead House becomes an iconic destination for national and international travelers.